

San Bernardino County is now accepting applications for membership on the Workforce Development Board (WDB).

The Workforce Innovation and Opportunity Act (WIOA) was signed into law in 2014 and became effective on July 1, 2015.

On August 25, 2015, the County Board of Supervisors authorized the Workforce Development Department (WDD) to implement a recruitment and nomination/application process for WDB members and approved the process for appointment of nominees and applicants to the WDB. The size of the Workforce Development Board was established at 19 seats with representation from business, workforce, education and training, and government and economic development, as outlined in WIOA.

Applications for the following positions are now being accepted.

- Business (10 seats)\*
- Labor Organization (2 seats)\*
- Joint Labor-Management Apprenticeship Program (1 seat)
- Community-based Organization (1 seat)
- Adult Education and Literacy (1 seat)\*
- Higher Education (1 seat)\*
- Economic and Community Development (1 seat)
- State Employment Office/EDD (1 seat)
- Vocational Rehabilitation (1 seat)

*\*Nomination form required along with application*

The representatives appointed to the Workforce Development Boards must have “optimum policy-making authority,” which means the individual may reasonably be expected to speak affirmatively on behalf of the entity he or she represents and to commit that entity to a chosen course of action (TEGL 27-14).

WIOA stipulates that all positions on the local WDB are appointed by the chief elected official and that certain categorical positions require nomination prior to appointment (WIOA 107(b)(2) and 107(c)(1)(A)).

Qualifications for each categorical position are as follows:

### **Representatives of Business (10 seats total)**

In accordance with WIOA, a majority of the members of each local board shall be representatives of business in the local area, who—

- are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority; (WIOA 107(b)(2)(A)(i) and 20 C.F.R 679.320(g)(1)); and
- represent businesses, including small businesses, or organizations representing businesses, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; and (WIOA 107(b)(2)(A)(ii) and 20 C.F.R 679.320(g)(1)); and
- are appointed from among individuals **nominated** by local business organizations and business trade associations (WIOA 107(b)(2)(A)(iii) and 20 C.F.R 679.320(g)(1)).

### **Representatives of Workforce (4 seats total)**

The Workforce category includes two representatives of labor organizations, one of a joint labor-management apprenticeship program, and one representative of a community-based organization. WIOA defines each of these positions as follows:

Representatives of labor organizations must:

- be **nominated** by local labor federations (WIOA 107(b)(2)(B)(i) and 20 C.F.R 679.320(g)(1)).

Representatives of joint labor-management apprenticeship programs must:

- be a member of a labor organization or a training director (WIOA 107(b)(2)(B)(ii)).

Representatives of community-based organizations must:

- have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities (WIOA 107(b)(2)(B)(iii)).

### **Representatives of Education and Training (2 seats total)**

The Education and Training category is made up of one representative from adult education and literacy and one from higher education. WIOA defines these positions as follows:

Representatives of adult education and literacy must:

- represent eligible providers administering adult education and literacy activities under title II of WIOA; and
- be **nominated** by local providers or institutions (WIOA 107(b)(2)(C)(i) and 20 C.F.R 679.320(g)(3)).

Representatives of higher education must be from institutions providing workforce investment activities (including community colleges), and must:

- be **nominated** by local providers representing such providers or institutions (WIOA 107(b)(2)(C)(ii) and 107(b)(6) and 20 C.F.R 679.320(g)(3) and 679.320(g)(3)).

### **Representatives of Government and Economic Development (3 seats total)**

The Government and Economic Development category is made up of one representative of economic and community development, one from the State employment service office, and one representative of Vocational Rehabilitation. WIOA defines these positions as follows:

Representatives of economic and community development entities (WIOA 107(b)(2)(D)(i)).

Representatives from the State employment service office under the Wagner-Peyser Act (29 U.S.C. 49 et seq.) serving the local area (WIOA 107(b)(2)(D)(ii)).

Representatives of the programs carried out under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.), serving the local area (WIOA 107(b)(2)(D)(iii)).

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If you are interested in serving on the Workforce Development Board, please fill out the application and submit it along with a completed nomination form (as applicable to certain categorical positions) to:

Kristi Sandberg at [ksandberg@wdd.sbcounty.gov](mailto:ksandberg@wdd.sbcounty.gov)

OR

Mail both forms to the following address:

Workforce Development Department

Attn: Kristi Sandberg

215 N D Street Suite 301

San Bernardino, CA 92415

Nomination and Application Submission Deadline: **5 PM on September 18, 2015**